

FACULTY OF ARTS & CULTURE
SOUTH EASTERN UNIVERSITY OF SRI LANKA

Colloquium for Research Candidates – Form for Booking Presentation Slots

Name of Candidate: _____

Registration No: _____

Contact Address: _____

Telephone No: _____ (Home) _____

Title of Presentation: _____

(Note: Please attach your seminar synopsis)

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Proposal Defence

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Candidature Defence

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Final Presentation

Month of Presentation: _____

Important Notes:

- (1) The date for the Colloquium is fixed by the faculty. Please check with the Postgraduate Office, Faculty of Arts and Culture for the date.
- (2) This form must be submitted at least two weeks before presentation.
- (3) Presentation will be scheduled for the following month, if:
 - (a) Notice given is less than two weeks, and
 - (b) There is not slot available for the proposed month.
- (4) Candidate must bring along six (6) copies of presentation slides on the day of presentation.
- (5) For candidature Defence, five copies of Progress Report must be submitted together with this form.
- (6) Candidate is not allowed to cancel or postpone the presentation after submission of this form.

I have read and agreed to the terms above.

Signature (candidate)

Date

I agree that the candidate is ready to make the presentation as proposed above.

Name (supervisor)

Signature(supervisor)

Date

Name (supervisor)

Signature(supervisor)

Date

Approved by:

Coordinator (PG Unit)

Date